

# Full Job Description

## Early Education Teacher

### Organizational Summary:

The Children's Place is Kansas City's specialized trauma treatment agency, partnering with children from birth to eight years old and those in their lives as they heal from life's deepest hurts. For more than 40 years, The Children's Place has been a leader in the children's mental health field both locally and nationally.

The Children's Place recently moved into a state-of-the-art facility that was custom built for our programs and mission. This move was years in the making and has ushered in a new era of **growth** as we are now able to serve more children and families than ever before. We have the space and a waiting list of children needing our services, we now need additional teachers to help us meet those needs. The Children's Place could be the place for **YOU!**

### Organizational Culture:

We offer flexible working arrangements and emphasize the importance of employees caring for their own mental health. We work hard but also value play, with lively staff birthday celebrations, an annual appetizer cookoff around the Super Bowl and other staff events throughout the year. Most importantly, our team is unified around a passion for helping children heal from their hurts and thrive.

### Position Summary:

The **Early Education Teacher** provides effective early education and emotional services for children under six who are healing from life's deepest hurts, including abuse, neglect and other forms of trauma. This role is highly collaborative, partnering with other teachers and supported by a team of therapists to create a custom therapeutic and education plan for each child. With small classroom sizes (2 teachers with 8 children), The Children's Place structures its program to help children thrive. This is a fulltime, year-round position, children are present from 8:30-1:00 , Mondays through Fridays, afternoons are for team work, meetings and lesson planning.

### Essential Functions:

Build relationships with young children to develop rapport and trust.

Build relationships with caregivers to create a positive educational experience for their child.

Interact daily with young children to provide a safe and caring educational environment to help promote the individual capacity of each child.

Provide quality educational services through the development of lesson plans, implementation of curriculum, delivery of instruction, and execution of developmentally appropriate practices. Program uses Creative Curriculum.

Engage with a multidisciplinary team, including social workers and counselors, occupational therapist, speech pathologist, and consulting child psychiatrists, to provide effective treatment planning and implementation.

Demonstrate compliance with contract(s) requirements, agency policy/procedures and quality of service provision related to educational services.

Collaborate effectively with co-teacher to share classroom responsibilities.

Create and maintain necessary paperwork and timely documentation, such as educational summaries, daily notes, infection and accident forms, meal summaries and program evaluation questionnaires.

Demonstrate commitment and compliance of all agency policies and procedures.

### **Degrees/Certifications**

- Bachelor degree or Associate Degree with 3 or more years of early educational experience
- Master Degree preferred in Early Education or special education encouraged to apply

### **Qualifications**

- Demonstrated knowledge of and two years' experience with child development (specifically ages 0-8)
- General knowledge of the signs and symptoms of child abuse and/or neglect
- Empathy of client needs/issues (e.g. abuse, neglect, trauma, foster)
- Physical ability to sit on floor and lift children without restriction
- Knowledge and of the role of a mandated reporter
- Ability to maintain confidentiality regarding records, clients and sensitive data
- Familiarity with community resources, collaboration and initiatives
- Ability to communicate directly and effectively with clients, staff, supervisor, teammates and other professionals, demonstrating an embracement and responsiveness to cultural, familial, socioeconomic and other diverse experiences.
- Strong self-care and stress management skills.
- Organizational and time management skills
- Demonstrated track record of accuracy, timeliness, dependability and reliability
- Demonstrated competence and ability to operate office equipment

### **Benefits:**

- This position starts with 4 weeks of annual vacation, and 2.5 weeks of sick time
- Employee health insurance provided with cost to employee only \$160 per month, option to add spouse and/or dependents as well as vision or dental.
- Flexible Spending Account (FSA).
- Life insurance, short and long term disability paid by employer.
- Matching 401K retirement plan.
- Employee Assistance Program.
- Continuing Education stipend.

To apply, send resume and cover letter with salary requirement.  
No phone calls please.

*The Children's Place is an equal opportunity employer that makes employment decisions regarding individuals and employees on the basis of their qualifications without regard to race, religion, color, sex, gender identity, sexual orientation, age, national origin, disability, veteran or other status*