

Client Name: _____

Client Number: _____



The Children's Place

2 East 59th Street • Kansas City, Missouri • 64113

Phone: (816) 363-1898 Fax: (816) 822-7711 www.childrensplacekc.org

Permission to Leave Messages

The Children's Place staff provides reminder phone calls for upcoming appointments and to notify families of changes in building hours or appointments due to adverse weather conditions or other unexpected changes. In order to respect your privacy, and comply with HIPAA laws, we request permission to leave messages about the child's appointment (including the name of the child, who they will be seeing, and the date and time) and/or the hours the agency will be open due to winter weather conditions.

_____ The Children's Place may leave messages on my home answering system.

Phone _____

_____ The Children's Place may leave messages on my cell phone voicemail.

Phone _____

_____ The Children's Place MAY leave messages with other family members.

_____ The Children's Place may send email messages to me.

Email address _____

Comments _____

Caregiver/Guardian Signature _____

Date _____

Caregivers or guardians have the right to modify this permission at any time. This will remain in effect until services end.